



澳門大學
UNIVERSIDADE DE MACAU
UNIVERSITY OF MACAU

FACULTY OF BUSINESS ADMINISTRATION

MASTER OF BUSINESS ADMINISTRATION

Project Report Enrolment Form

Student Name: _____ Student No.: _____

Contact No. _____ E-mail: _____

I would like the FBA Office to enroll in the Project Report for me for the semester and academic year mentioned below.

Semester: First Second

Academic Year: /

Project report topic: _____

Name of supervisor:

Signature Date

Name of co-supervisor (if any):

Signature Date

I declare that I have read the contents of the information printed on the back of this form for Project Report enrolment.

Student's Signature Date

Important notes:

1. Students of 2019/2020 intake or afterwards should enroll in Project Report according to their study plan. Students of previous intakes should check with the FBA Office if they can enroll in project report.
2. This form is to help students enroll in Project Report in the corresponding master's degree programme.
3. Students may submit this form to the FBA Office according to the announced deadline (normally in January or August every year). Students have to pay the tuition fees for the enrolled project report.
4. If a student has obtained the agreement from a faculty member to be his/her supervisor for his/her project report, the supervisor should sign the Project Report Enrolment Form.
5. A project report carries 6 credits. The tuition fees are charged for 3 credits per semester. Where students finish the project reports and pass the presentation in less than 2 semesters, they still have to settle the tuition fees in full amount for the 6 credits.

Please refer to the following website for the tuition fee scheme:

<https://grs.um.edu.mo/index.php/current-students/tuition-fee/>

6. According to Article 31.1 of Decree no. 11/91/M of 4 February 1991, the maximum period of studies will be 150% of the normal period of the programme. For working students, it will be two times the normal period of studies. Students who cannot complete the programme within the periods above will be discontinued.

FBA/Form/079a
Last Updated: 05/06/2020