

**FACULTY OF BUSINESS ADMINISTRATION**

**Project Report Enrollment Form – Master Programmes**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Student Name: |  |  | Student No.: |  |
| Contact No. |  |  | E-mail: |  |

Programmes:

□ MBA □ MSc in Finance

□ MSc in Accounting □ MSc in International Integrated Resort Management

□ MSc in Data Science (Finance Technology)

□ MSc in Data Science (Marketing Analytics)

I would like the FBA Office to enroll me in the Project Report for the semester and academic year mentioned below.

|  |  |  |
| --- | --- | --- |
| Name of potential supervisor (if any): |  |  |
|  |  |  |
| Signature |  | Date |
| Name of potential co-supervisor (if any): |  |  |
|  |  |  |
| Signature |  | Date |

Semester: □ First □ Second Academic Year: □□□□∕□□□□

* I declare that I have read the contents of the information printed on the back of this form for Project Report enrolment.

|  |  |  |
| --- | --- | --- |
| Student’s Signature |  | Date |

***Important notes:***

1. Students of 2019/2020 intake or afterwards should enroll in Project Report according to their study plan. Students of previous intakes should check with the FBA Office if they can enroll in project report.
2. This form is to help students enroll in Project Report in the corresponding master’s degree programme.
3. Students may submit this form to the FBA Office according to the announced deadline (normally in January or August every year). Students have to pay the tuition fees for the enrolled project report.
4. Signature of potential supervisor should be obtained before submitting the Project Report Enrolment Form to the FBA Office.
5. A project report carries 6 credits. The tuition fees are charged for 3 credits per semester. Where students finish the project report and pass the presentation in less than 2 semesters, they are still required to settle the outstanding tuition fees in full amount.

Please refer to the following website for the tuition fee scheme:

<https://grs.um.edu.mo/index.php/current-students/tuition-fee/>

1. According to Article 31.1 of Decree no. 11/91/M of 4 February 1991, the maximum period of studies will be 150% of the normal period of the programme. For working students, it will be two times the normal period of studies. Students who cannot complete the programme within the periods above will be discontinued.

FBA/Form/079

Last Updated: 13/12/2021