



**Faculty of Business Administration – Bachelor Programmes
Information Sheet for **Pre-Enrollment & Course Add/Drop**
2018/2019 – 1st Semester**

Please read before Pre-Enrollment & Course Add/Drop

A) Year 4 and Graduating Students must do the Self-Graduation Check before pre-enrollment and course add/drop.

Please download the study plan in FBA Homepage and perform the relative checking from time to time (<https://fba.umac.mo/students/study-plans/>). Please ensure you have taken **all required courses** for graduation in your last year of study.

If you have NOT taken and passed all required courses in your curriculum, you will NOT be able to graduate. In addition, a minimum cumulative GPA of 2.0 is required for graduation.

B) Quotas for compulsory courses and major / required elective courses

Please check your enrollment plan at the FBA homepage (<https://fba.umac.mo/students/study-plans/>) before pre-enrollment and course add/drop to ensure you enroll in the correct courses. **Please make sure you have enrolled into all your compulsory courses and major/required electives.**

C) Taking more than 20 credit units

NO FBA STUDENT WILL BE ALLOWED TO TAKE EIGHT 3-CREDIT COURSES.

D) Courses / Major information

ACCOUNTING (ACCT) COURSES / MAJOR:

- ACCT210 Management Accounting I and ACCT213 Principles of Managerial Accounting are incompatible. Only 3 credit units will be awarded if students complete the said two courses. ACCT213 will **NOT** be offered starting from academic year 2018/2019, students who fail to take ACCT213 will need to take ACCT210 instead.
- The pre-requisite requirement of courses below are revised starting from academic year 2017/2018.

Code	Course Title	New pre-requisite requirement
ACCT214	International Financial Reporting Standards and the Global Environment	ACCT100 Principles of Financial Accounting AND ACCT211 Intermediate Accounting I



Code	Course Title	New Pre-requisite Requirement
ACCT314	Accounting Information Systems	<u>OPTION ONE</u> ACCT100 Principles of Financial Accounting AND EBIS112 Contemporary Information Systems for Organizations <u>OPTION TWO</u> ACCT100 Principles of Financial Accounting AND Any GE course from the “Science and Technology” area
ACCT421	Special Topics in Accounting	ACCT210 Management Accounting I
ACCT427	Financial Accounting in Hospitality and Gaming	None
ACCT428	Managerial Accounting in Hospitality and Gaming	ACCT210 Management Accounting I OR ACCT213 Principles of Managerial Accounting

- ACCT351/352 Internship for Accounting Function I/II, carry 1.50 credit units each course, are two consecutive semester required electives for ACC17-PAC17 students (B7 or after intakes). These courses **CANNOT** be counted as free electives for B6 or before intakes. Students intend to take these courses should submit the completed “Internship Acceptance Form” on semester basis and obtain approval from the course instructor concerned before enrollment. Students **should drop this course during the course add/drop period if they are UNABLE to find any internship** successfully.
- Graduates of the Bachelor of Science in Accounting (ACC) programme are awarded numbers of paper exemptions by Association of Chartered Certified Accountants (ACCA) and CPA Australia, provided that the corresponding UM courses are completed. Please refer to FBA webpage for details (<https://fba.umac.mo/programmes/bachelor/bscacc/>).
- Students should follow the study plan in accordance with their major and intake. **NOT all ACCT courses are offered every semester**. If students do not take courses in the right sequence, they may **NOT** graduate on time. For the study plans, please refer to the FBA homepage (<https://fba.umac.mo/students/study-plans/>).

ACCOUNTING AND INFORMATION SYSTEMS (ACIS) & ELECTRONIC BUSINESS (EBIS) COURSES / MAJOR:

- EBIS310 IT for Logistics and Supply Chain Management and QMDS311 Operations Management are incompatible. Only 3 credit units will be awarded if students complete the said two courses.
- ACIS450 Implementation of Accounting Information Systems is a final year level course.



Students who do not have knowledge of database management, networking and communication, as well as systems analysis and design are **NOT** recommended to take this course.

- The pre-requisite requirement of courses below are revised starting from academic year 2017/2018.

Code	Course Title	New Pre-requisite Requirement
ACIS220	Business Programming	<u>B6 OR BEFORE INTAKES</u>
ACIS310	Database Management	Any GE course from the “Information Technology and Knowledge Society” area
ACIS321	Analysis and Design of Information Systems	
ACIS355	Enterprises Resource Planning Systems	
ACIS410	Spreadsheets and Decision Modeling	<u>B7 OR AFTER INTAKES</u> Any GE course from the “Science and Technology” area
ACIS420	Information Systems Project Management	<u>B6 OR BEFORE INTAKES</u> MGMT110 Principles of Business Management AND Any GE course from the “Information Technology and Knowledge Society” area <u>B7 OR AFTER INTAKES</u> MGMT110 Principles of Business Management AND Any GE course from the “Science and Technology” area
EBIS301	Advanced Business Programming	ACIS220 Business Programming
EBIS315	E-Business and Global Business Environment	MGMT110 Principles of Business Management AND Any GE course from the “Science and Technology” area

- Graduates of the Bachelor of Science in Accounting (ACC) programme are awarded numbers of paper exemptions by Association of Chartered Certified Accountants (ACCA) and CPA Australia, provided that the corresponding UM courses are completed. Please refer to FBA webpage for details (<https://fba.umac.mo/programmes/bachelor/bscacc/>).
- Students should follow the study plan in accordance with their major and intake. **NOT all ACIS/EBIS courses are offered every semester.** If students do not take courses in the right sequence, they may **NOT** graduate on time. For the study plans, please refer to the FBA homepage (<https://fba.umac.mo/students/study-plans/>).

BUSINESS ECONOMICS (BECO) COURSES / MAJOR:

- Students are **NOT** allowed to take BECO100 Principles of Microeconomics and BECO101 Principles of Macroeconomics at the same time.



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- Students **MUST** take BECO100 Principles of Microeconomics before they can take BECO101 Principles of Macroeconomics.
- BECO201 Intermediate Economics is for FNC and FNM students only, and **NO** exchange student is allowed to take this course.
- BECO210 Econometrics I is for FNC and FNM students only, and **NO** exchange student is allowed to take this course.
- BECO403 Introduction to Econometrics is for BEC and BEC-SEC students only, and **NO** exchange student is allowed to take this course.
- BECO404 Applied Econometrics is for BEC and BEC-SEC students only, and **NO** exchange student is allowed to take this course.
- IMPORTANT:** If a course is offered in the 1st semester, normally it will **NOT** be offered in the 2nd semester anymore with the exception of BECO100 and BECO101. A course will **NOT** be re-offered in the 2nd semester even if students need the course to graduate.
- BEC and BEC-SEC students should carefully perform self-graduation check before pre-enrollment and add/drop period to ensure that you are able to complete all the required courses for gradation.

FINANCE (FINC) COURSES / MAJOR:

- Courses in the 1st column of the table below are equivalent to courses in the 2nd column correspondingly. Therefore, only 3 units of credit will be granted if students complete equivalent courses.

Course Code for A8 or Before Program		Course Code for A9 or After Program	
FINC300	Financial Management I	FINC210	Financial Management
FINC301	Financial Management II	FINC211	Advanced Financial Management
FINC312	Management of Financial Institutions	FINC350	Management of Financial Institutions
FINC361	Theory of Finance	FINC341	Theory of Finance
FINC362	Financial Research Methods I	FINC342	Financial Research Methods I
FINC363	Financial Markets and Institutions	FINC343	Financial Markets and Institutions
FINC409	Case Studies in Corporate Finance	FINC421	Case Studies in Corporate Finance
FINC411	Portfolio Management	FINC340	Portfolio Management
FINC415	Financial Management Simulation	FINC422	Financial Management Simulation
FINC420	International Finance	FINC401	International Finance
FINC440	Risk and Insurance	FINC423	Risk and Insurance
FINC460	Derivative Instruments	FINC424	Derivative Instruments
FINC461	Financial Research Methods II	FINC402	Applied Financial Project
FINC481	Mergers and Acquisitions	FINC426	Mergers and Acquisitions
FINC482	Mathematics of Finance	FINC425	Mathematics of Finance
FINC483	Fixed Income Securities	FINC427	Fixed Income Securities
FINC484	Real Estate investment and Financing	FINC428	Real Estate investment and Financing
FINC485	Behavioral Finance	FINC429	Behavioral Finance



Course Code for A9 or B0 Program		Course Code for B1 or After Program	
FINC340	Portfolio Management	FINC344	Portfolio Management.
FINC350	Management of Financial Institutions	FINC433	Bank Management.
FINC401	International Finance	FINC431	International Finance and Global Issues
FINC424	Derivative Instruments	FINC302	Derivative Securities
FINC425	Mathematics of Finance	FINC436	Advanced Financial Mathematics

- Courses from old programme (A8 or before intake) are not offered starting from academic year 2012/2013. Students from the old programme can refer to the *Course Equivalency List* from Registry Homepage (http://www.umac.mo/reg/cstudents_enrolment_main.php), or check with FBA General Office.
- FINC210 Financial Management and FINC211 Advanced Financial Management are **NOT** for FNC16 and FNC17 students (B6 or after intakes), they should take FINC214 Corporate Finance instead.
- FINC214 Corporate Finance is **NOT** for FNC11 students (B5 or before intakes), they should take FINC210 Financial Management instead.
- FINC432 Financial Modeling is for FNC and FNM students only, and **NO** exchange student is allowed to take this course.
- FINC434 Applied Financial Project is for FNC students only, and **NO** exchange student is allowed to take this course.
- FINC434 Applied Financial Project is a two-semester course. Year-4 students should ensure that you have enrolled this course at the 1st semester of academic year 2018/2019. If you have not taken the course in the 1st semester, your graduation will be delayed.
- Students should carefully perform the graduation check before pre-enrollment and course add/drop period to ensure that you are able to complete all the required courses for graduation.
- Students who would like to go on overseas exchange programme should go in their 2nd or 3rd year of study. You **MUST** stay in UM to complete the one-year applied research project (i.e. FINC434 Applied Financial Project) in your 4th year of study.
- IMPORTANT:** If a course is offered in the 2nd semester, normally it will NOT be offered in the 1st semester of next academic year. A course will **NOT** be re-offered in the 1st semester of next academic year even if students need the course to graduate.

HOSPITALITY and GAMING MANAGEMENT (GAHM) / INTERNATIONAL INTEGRATED RESORT MANAGEMENT (IIRM) COURSES / MAJOR:

- GAHM201 Introduction to Integrated Resort Management – 25 quotas will be offered IIR17 students (B8 intake) in the 1st semester of academic year 2018/2019, the rest of IIR17 students



(B8 intake) will take it in the 2nd semester of academic year 2018/2019.

- GAHM433 Hospitality Management Project will be offered in the 1st semester of academic year 2018/2019 instead of in the 2nd semester.
- PSYB111 Introduction to Psychology is a compulsory course for IIR17 students** admitted in or after academic year 2017/2018 (B7 or after intakes). **IIR17 students (B7 or after intakes) are NOT allowed to take GESB017 Psychology of Everyday Life as General Education (GE) course or free elective (FE).**
- GAHM401 Strategic Management for the Resort and Gaming Industries will be offered in the 1st semester of academic year 2018/2019 instead of in the 2nd semester.
- Courses in the 1st column of the table below are equivalent to courses in the 2nd column correspondingly. Only 3 credit units will be granted if students complete equivalent courses.

Courses for A9 or B0 Programme		Courses for B1 or After Programme	
GAHM411	Casino Finance	GAHM317	Casino Finance
GAHM416	Data Analysis for Tourism and Hospitality Management	GAHM322	Data Analysis for Tourism and Hospitality Management
GAHM410	Festival and Event Management	GAHM308	Festival and Event Management
GAHM413	Food and Lodging Management	GAHM319	Food and Lodging Management
GAHM301	Gaming Law	GAHM323	Gaming Law
GAHM314	Global Issues in Gaming and Hospitality Management	GAHM417	Global Issues in Gaming and Hospitality Management
GAHM304	Hospitality and Tourism Law	GAHM325	Hospitality and Tourism Law
GAHM302	Hotel and Resort Management	GAHM324	Hotel and Resort Management
GAHM415	Quantitative Techniques for Tourism and Hospitality Management	GAHM321	Quantitative Techniques for Tourism and Hospitality Management

- Titles of the following courses are revised starting from academic year 2017/2018, while their course codes remain unchanged.

Course Code	Previous Course Title	Updated Course Title
GAHM201	Introduction to Hospitality Management	Introduction to Integrated Resort Management
GAHM401	Strategic Management for the Gaming and Hospitality Industries	Strategic Management for the Resort and Gaming Industries
GAHM402	Hospitality Marketing and Promotion	Resort Marketing and Promotion
GAHM417	Global Issues in Gaming and Hospitality Management	Global Issues in Resort and Gaming Management
GAHM433	Convention and Hospitality Management Project	Hospitality Management Project

GLOBAL BUSINESS MANAGEMENT (GBMT) COURSES / MAJOR:

- GBMT300 Global Business Environment is offered to students from GBS15, GBM11, MKG11 and MKG11-RSM11 (B6 intake) and all retaking students in this semester. Students from HRM11 and FIC15 will take this course in the 2nd semester.



- GBMT302 International Management is offered to GBM11 and HRM11 students (B5 intake) in the 1st semester, and this course will **NOT** be offered in the 2nd semester.
- GBMT402 Asian Business is offered to GBM11 students (B5 intake), and this course will not be offered in the 2nd semester.
- GBMT403 and GBMT404 are **ONLY** offered in the 1st semester.
- GBM11 students (B5 intake) are required to take **two** major electives totally in order to fulfill their graduation requirement. Please refer to FBA homepage for more information (<https://fba.umac.mo/students/study-plans/>).
- Students should follow the study plan in FBA homepage by taking the compulsory courses and major electives in each semester. Otherwise, students may **NOT** graduate on time by taking wrong course(s). Please see the following example of GBM11 year-4 study plan:

Fourth Year - UF4					
Course Code	Course Title	Credit Units	* Course Type	1st Sem	2nd Sem
GBMT302	International Management	3	CM	X	
GBMT402	Asian Business	3	CM	X	
QMDS400	Project and Quality Management	3	CM	X	
1 Global Business Management Required Elective		3	RE	X	
1 Distribution/Diversity Elective		3	DE	X	
1 Free Elective		3	FE	X	
GBMT303	Competitive Advantages	3	CM		X
GBMT400	Global Strategic Management	3	CM		X
MGMT331	Research Methods	3	CM		X
1 General Education Course		1	GE		X
1 General Education Course		2	GE		X
1 Free Elective		3	FE		X
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The two GE courses included in the 1st semester are in areas of 'Physical Education' and 'Visual and Performing Arts'.

MANAGEMENT (MGMT) COURSES / MAJOR:

- MGMT110 Principles of Management is offered for students from ACC17, FNC17 and IIR17 (B8 intake), and all retaking students only.
- MGMT220 Business Communications is offered to GBS17 students (B7 intake) and all retaking students only. Students from other majors will take this course in the 2nd semester.
- MGMT221 Organization Behavior is offered to GBS17 students (B7 intake) in both 1st and 2nd semesters. Students who take MGMT221 in the 1st semester will take EBIS200 in the 2nd semester, and vice versa.
- MGMT330 Strategic Management is **ONLY** offered to students from ACC15-PAC15, ACC15-AIS15 (B5 intake), FIC15, GBM11, MKG11 and MKG11-RSM11 (B6 intake) in the 1st semester, students from other majors will take this course in the 2nd semester.
- MGMT331 Research Methods is offered to HRM11 students (B6 intake) in the 1st semester of academic year 2017/2018. Students (B6 intake) from other majors will take this course in the 2nd semester.



6. MGMT332 Human Resource Management is offered to students from FIC15 (B5 intake), HRM11, HGM11-CHM11 and HGM11-GMM11 (B6 intake).
7. MGMT481 (for B6-intake HRM11) and MGMT482 (for B5-intake HRM11) are only offered in the 1st semester, **and both courses will NOT be offered in the 2nd semester.**
8. HRM11 students (B5 intake) are required to take **three** major electives totally in order to fulfill their graduation requirement. Please refer to FBA homepage for more information (<https://fba.umac.mo/students/study-plans/>).
9. Students should follow their study plan in FBA homepage by taking the compulsory courses and major electives in each semester. Otherwise, students may **NOT** graduate on time by taking wrong course(s). Please see the following example of HRM11 year-4 study plan:

Fourth Year - UF4

Course Code	Course Title	Credit Units	* Course Type	1st Sem	2nd Sem
MGMT482	Performance and Compensation Management	3	CM	X	
1 General Education Course		1	GE	X	
1 General Education Course		2	GE	X	
1 Human Resources Management Required Elective		3	RE	X	
1 Human Resources Management Required Elective		3	RE	X	
1 Free Elective		3	FE	X	
1 Free Elective		3	FE	X	
QMDS400	Project and Quality Management	3	CM		X
1 General Education Course		3	GE		X
1 Distribution/Diversity Elective		3	DE		X
1 Human Resources Management Required Elective		3	RE		X
1 Free Elective		3	FE		X
		33			

The two GE courses included in the 1st semester are in areas of 'Physical Education' and 'Visual and Performing Arts'.

MARKETING (MKTG) COURSES / MAJOR:

1. MKTG220 Principles of Marketing is offered to GBS17 students (B7 intake) and all retaking students. Students from ACC17, FNC17 and IIR17 (B7 intake) will take this course in the 2nd semester.
2. MKTG340 Consumer Behavior, MKTG411 Integrated Marketing Communications, and MKTG412 Marketing Strategy will **NOT** be offered in the 2nd semester. All MKG11 and MKG11-RSM11 students (B1 to B6 intakes) should enroll in these courses in the 1st semester.
3. MKTG410 International Marketing is offered to GBM11 students (B6 intake) in the 1st semester. MKG11 and MKG11-RSM11 students (B6 intake) can take this course in the 2nd semester.
4. MKG11 and MKG11-RSM11 students (B5 intake) need to take **three** major electives to fulfill the graduation requirement. Please refer to the FBA homepage for more details (<https://fba.umac.mo/students/study-plans/>).
5. In order not to delay your graduation, students should (a) finish all major compulsory courses by the 1st semester of the fourth year of study; and (b) follow the study plan in FBA homepage by taking the major electives in each semester.



QUANTITATIVE METHODS AND DECISION SCIENCES (QMDS) COURSES:

1. QMDS303 Applied Mathematics for Economics is a 2nd year level course. For students who would like to take QMDS course(s) as 3rd or 4th year level elective(s), they are advised to take QMDS301 Forecasting Models in Business, QMDS304 Advanced Calculus and QMDS400 Project and Quality Management.
2. QMDS102 Applied Calculus will **NOT** be offered in the coming semesters, HGM11-GMM11 students (B1 to B6 intakes) who fail to take QMDS102 will need to take QMDS105 Applied Calculus instead.
3. Only 3 credit units will be granted if students complete incompatible courses under the same group in the following table. Please note that courses in the same group are **NOT** necessarily equivalent.

Group	Incompatible Courses	
1.	QMDS100	Business Mathematics
	QMDS101	Mathematics for Business and Economics
	GEST001	Quantitative reasoning for business
2.	QMDS200	Statistics and Data Analysis
	QMDS201	Probability and Statistics
	FINC213	Statistics for Finance
3.	QMDS102	Applied Calculus
	QMDS105	Applied Calculus
	MATB110	Calculus I
4.	QMDS200	Statistics and Data Analysis
	QMDS202	Data Analysis and Modeling
	FINC213	Statistics for Finance
5.	EBIS310	IT for Logistics and Supply Chain Management
	QMDS311	Operations Management

For example:

Students who are planning to enroll in QMDS200 Statistics and Data Analysis, or who have already passed this course should not take QMDS201 Probability and Statistics, or vice versa. They are incompatible subjects (belong to Group 2). Only 3 credit units will be given if students complete both QMDS200 and QMDS201.

4. If students failed two or more courses appeared in the same group listed in item 3, passing one of these eventually does **NOT** mean they have retaken all failed courses. For instance, students who failed and try to retake both QMDS201 and FINC213 (belong to Group 2), they can enroll in QMDS200 as retake course for one of the two failed courses, but one more course is still required if they would like to retake both of them. For the relative retaking details, please contact Ms. Kaman AO (kamao@umac.mo) or Mr. Kevin WONG (kevinwong@umac.mo).
5. The following course substitution is for students who transferred from non-FBA programmes to FBA programmes. Please approach Ms. Kaman AO (kamao@umac.mo) or Mr. Kevin WONG (kevinwong@umac.mo) for application of course substitution.



	Substituted Course	Course Taken Before Transfer of Major / Programme
1.	QMDS100 Business Mathematics	ECOB121 Mathematics II
2.	QMDS100 Business Mathematics	MATB110 Calculus I
3.	QMDS200 Statistics and Data Analysis	ECOB122 Statistical Analysis I
4.	QMDS200 Statistics and Data Analysis	ECOB123 Statistical Analysis II

6. Students should follow study plan in accordance with their major and intake. **NOT all QMDS courses are offered every semester.** If students do not take courses in the right sequence, they may not graduate on time. For the study plans, please refer to the FBA Homepage (<https://fba.umac.mo/students/study-plans/>).

E) PROGRAMME INFORMATION - FOR STUDENTS ADMITTED IN 2009 OR AFTER

GENERAL EDUCATION (GE) COURSES:

- ◆ Students admitted in or after academic year 2017/2018 (B7 or after intakes) are required to take **TWO** courses from EACH of the 4 GE areas (including **ONE** compulsory course from EACH area as stated below). Additional GE course(s) taken will **ONLY** be counted as free elective(s). For further details, please refer to the Registry homepage (<https://reg.umac.mo/current-students/ge/model1718/framework/>).

General Education Area	Compulsory Course
Global Awareness	GEGA001 Macao and Chinese Civilization
Literature and Humanities	GELH001 Chinese Language and Culture
Science and Technology	GEST001 Quantitative Reasoning for Business
Society and Behaviour	GESB000 Ethics, Values, Law and Society

- ◆ In order to satisfy the GE requirement, students admitted between academic years 2011/2012 and 2016/2017 (B1 to B6 intakes) are required to take **TWO** courses from Area 1 and **ONE** course from EACH of Area 2 to 13. Additional GE course(s) taken will **ONLY** be counted as free elective(s). For further details, please refer to the GE course list of your own intake (<https://fba.umac.mo/students/study-plans/>).
- ◆ FBA students (B1 to B6 intakes) and IIR17 students (B7 or after intakes) are required to take PSYB111 Introduction to Psychology. These students are **NOT** allowed to take GESB017 Psychology of Everyday Life to fulfil either the GE or FE requirement.

DISTRIBUTION/DIVERSITY (DE) COURSES:

- ◆ Students admitted between academic years 2011/2012 and 2016/2017 (B1 to B6 intakes) have to take DE courses in order to satisfy their curriculum. The four DE courses should be from four different major programmes/disciplines other than the student's own major programme. For the disciplines of each FBA major programme, you can refer to the FBA website for your reference (<https://fba.umac.mo/students/study-plans/>).
- ◆ Please visit the Registry homepage



(<https://reg.umac.mo/current-students/course-enrolment/generalinfo/>) for course disciplines.

- ◆ Students majoring in ACC11, ACC13-PAC13, ACC13-AIS13, ACC15-PAC15, ACC15-AIS15, FNC11, FNC11-BKG11, FNC11-CFN11, FNC11-FNE11, FNC11-IMT11, FNC16, FNC16-FNE16, GBS11, GBS15, BEC11, BEC15, BEC11-SEC11, BEC15-SEC15, ELB11, FIC11, FIC15, GBM11, HRM11, MKG11 and MKG11-RSM11 (B1 to B6 intakes) are required to take BBEL332 Business Law as one of their DE courses, thus other course(s) with discipline in “Law” will not be classified as their DE course(s).
- ◆ HGM11-CHM11 students (B1 to B6 intakes) have to take GAHM325 Hospitality and Tourism Law as one of their DE courses, thus other course(s) with discipline in “Law” will not be classified as their DE course(s).
- ◆ HGM11-GMM11 students (B1 to B6 intakes) should take GAHM323 Gaming Law and GAHM202 Psychology of Gambling as their DE courses, thus other course(s) with disciplines in “Law” and “Psychology” will not be classified as their DE course(s).

ENGLISH LANGUAGE COURSES:

- ◆ **Students (B7 or after intakes)** are required to take English language courses according to the placement level. Students are **NOT** allowed to take any English language course at a level lower than the placement result. Please refer to the Registry homepage for more information (https://reg.umac.mo/current-students/1718model/lang_skills/).

Placement Level	English Language Course Requirement
IE1	EELC110 Interactive English I EELC120 Interactive English II EELC130 Academic English
IE2	EELC120 Interactive English II EELC130 Academic English One 3-credit free elective
AE	EELC130 Academic English Two 3-credit free electives
None of the above	Three 3-credit free electives

- ◆ **Students (B6 intake)** are required to take English language courses according to the placement level. Students are **NOT** allowed to take any English language courses at a level lower than the placement result, and additional course(s) taken will **ONLY** be counted as free elective(s).

Placement Level	Paired English Language Course Requirement
IE1	EELC110 Interactive English I EELC120 Interactive English II
IE2	EELC120 Interactive English II EELC130 Academic English
AE	EELC130 Academic English 1 English elective
English Electives	2 English electives



- ◆ **Students (B2 to B5 intakes)** who are placed in level zero English language courses are required to enroll in any pair of co-requisite courses in their 1st year of study. Completion of a pair of co-requisite courses is a must for graduation of this group of students (i.e. B2 to B5 intakes who are placed in level zero English language courses). The course discipline of these four courses is “English Language”, completed co-requisite courses may be classified as DE or FE courses, depending on the student's enrolment record. Students will only be eligible to take the intermediate level English language courses after they have completed the level-zero English language courses.

Level-Zero English Language Courses	EELC001	English I: Basic Skills 1
	EELC002	English I: Basic Skills 2
Co-Requisite Courses *	EELC123	Listening & Speaking Improvement 1
	EELC124	Listening & Speaking Improvement 2
	EELC125	Reading Skills & Strategies 1
	EELC126	Reading Skills & Strategies 2
Intermediate Level English Language Courses	EELC215	English for Business Majors 1
	EELC216	English for Business Majors 2
	OR	
	EELC121	English II: Introduction to University English 1
	EELC122	English II: Introduction to University English 2

* Students should complete any 2 courses from the list in order to satisfy the co-requisite requirement. For instance, students who have taken EELC123 in the 1st semester, they can take EELC124, EELC125 or EELC126 in next semester.

- ◆ **Students (B1 to B5 intakes)** who have **NOT** completed the English language course requirement, please refer to the Registry homepage for the transitional plan (<https://reg.umac.mo/current-students/ge/model1112/transitional-plan/>).
- ◆ As stated in the GE regulation, **students (B1 intake)** whom are assigned to English language courses below intermediate level, must successfully complete the elementary level before they can enroll into the intermediate level for fulfilling GE requirements. Those completed elementary level English language courses will **ONLY** be counted as free electives. Students are **NOT** allowed to take any English language course at a level lower than the placement result level.

English Language Courses of Intermediate Level or Above		English Language Courses Below Intermediate Level	
EELC215	English for Business Majors 1	EELC001	English I: Basic Skills 1
EELC216	English for Business Majors 2	EELC002	English I: Basic Skills 2
OR		OR/AND	
EELC121	English II: Introduction to University English 1	EELC011	English I: Basic Skills 3
EELC122	English II: Introduction to University English 2	EELC012	English I: Basic Skills 4
OR			
EELC131	English III: Academic English 1		
EELC132	English III: Academic English 2		
OR			



English Language Courses of Intermediate Level or Above		English Language Courses Below Intermediate Level
EELC141	English IV: Academic English 3	As above
EELC142	English IV: Academic English 4	
OR		
ENGL112	Critical Reading and Writing	
ENGL113	Experiencing Literature In English	

BUSINESS LAW COURSES:

- ◆ BBEL332 Business Law is for students from ACC15-PAC15, ACC15-AIS15, BEC15, BEC15-SEC15 and GBM11 (B6 intake) only.

BACHELOR OF BUSINESS ADMINISTRATION (BBA/GBS):

- ◆ Students are **HIGHLY RECOMMENDED** to perform the self-graduation check before pre-enrollment and course add/drop so that they can know clearly which courses are missing.
- ◆ GBS11, GBS15 and GBS17 students who have taken either MGMT221 or EBIS200 in the 1st semester, they should take the remaining one in the 2nd semester.
- ◆ In order to graduate, it is **COMPULSORY** for **GBM11 and GBM17 students to participate in the outgoing exchange programme for AT LEAST one semester.**
- ◆ ELB11 students (B1 and B2 intake), as well as students from BEC11, BEC11-SEC11, BEC15 and BEC15-SEC15 (B1 to B6 intakes) should be aware that there is a **“Non-FBA course” restriction for some free electives in their study plans.**

BACHELOR OF SCIENCE IN ACCOUNTING (ACC): NIL

BACHELOR OF SCIENCE IN FINANCE (FNC): NIL

BACHELOR OF SCIENCE IN INTERNATIONAL INTEGRATED RESORT MANAGEMENT / BACHELOR OF SCIENCE IN HOSPITALITY AND GAMING MANAGEMENT (HGM): NIL

QUANTITATIVE METHODS AND DECISION SCIENCES (QMDS) COURSES: NIL

F) FBA students are NOT allowed to take several courses offered by other faculties. Students have to check the relative list from the FBA website before pre-enrollment and course add/drop (http://www.umac.mo/fba/bachelor/Courses_Not_for_FBA_students.pdf).